



Our first care is your health care

ARIZONA HEALTH CARE COST CONTAINMENT SYSTEM

Janet Napolitano, Governor
Anthony D. Rodgers, Director

801 East Jefferson, Phoenix AZ 85034
PO Box 25520, Phoenix AZ 85002
phone 602 417 4000
www.ahcccs.state.az.us

September 27, 2006

Notice of Intent to Issue a Solicitation

Solicitation No: YH07-0009
Solicitation Title: Fulfillment Support Services for Healthcare Group of Arizona
Procurement Office: AHCCCS Contracts and Purchasing

Dear Interested Parties:

You have expressed interest in receiving information regarding solicitations like the one noted above. This letter is your official notification that AHCCCS intends to issue a solicitation for the acquisition of the subject service. A brief description of the solicitation requirements **IS ON THE REVERSE SIDE** of this document for your review.

THIS IS THE ONLY NOTIFICATION YOU WILL RECEIVE.

If you wish to submit an offer, you must obtain a solicitation document. The solicitation announcement will be available on the AHCCCS web site at www.azahcccs.gov, after September 27, 2006. Follow the links "Contracting & RFPs" to "Open RFPs." A copy of the document will be provided to those vendors explicitly requesting one. The solicitation will be e-mailed to you or a printed copy will be mailed, per your request. Contact information is as follows:

AHCCCS Contracts and Purchasing Office
ATTN: Jamey Schultz
701 E Jefferson Street, MD5700
Phoenix AZ 85034

Telephone Number 602-417-4629
Fax Number 602-417-5957
e-mail address Jamey.Schultz@azahcccs.gov

Although not applicable to this solicitation, we ask you to also register on Spirit, the State of Arizona's e-procurement system at www.spirit.az.gov. The commodity code for this solicitation is 0966-0000. Please register for this code and as many other codes that reflect your business type.

Company Name	Address	City	State	Zip Code
Point of Contact		Your E-mail address		
Telephone Number	Fax Number	Signature		

Summary of Request For Proposals

Solicitation No: YH07-0009
Solicitation Title: Fulfillment Support Services for Healthcare Group of Arizona
Procurement Office: AHCCCS, MD5700
701 East Jefferson Street
Phoenix, AZ 85034

Anticipated Proposal Due Date and Time: November 2, 2006, at 3:00 PM (MST)
(Actual due date will be as stated on the Request for Proposal document)

Tentative Pre-Proposal Conference Date & Time: October 12, 2006
(Actual date & time will be as stated on the Request for Proposal document) 10:30 a.m. to noon, MST, to be held at AHCCCS, 701 E. Jefferson Street, Gold Room, Third Floor, Phoenix, AZ

Scope of Work Overview:

The Arizona Health Care Cost Containment System (AHCCCS) is requesting proposals for Fulfillment Support Services to be provided to Healthcare Group of Arizona (HCGA) and its health plans. HCGA is administered by AHCCCS. Since its inception in 1988, Healthcare Group of Arizona has provided health insurance coverage to uninsured small business employers (1 to 50 employees) and political subdivisions of the State of Arizona. The mission of HCGA is to reduce the growing number of uninsured workers in the State of Arizona.

The Scope of Work includes providing print on-demand and fulfillment services to prospective members, new members, renewing employer groups, and brokers. Fulfillment support is a service that includes various tasks, such as management of data and files, customization and production of marketing materials, member handbooks, new member packets (member identification cards, associated member information, and educational materials), renewal packets for current employer groups, customization and print on demand capability for health promotion and marketing materials, as well as providing mail delivery options.